

## 2026 OPERATING POLICIES, PAYMENT OPTIONS AND FEES

### ***School Days and our Holiday Clubs***

Your Preschool Principal is your dedicated partner on this incredible journey of growth and discovery. With a deep commitment to excellence, they guide and support you, your child, and our passionate team, creating an environment where every child feels valued, safe, and inspired to explore.

Our school year runs from 5 January to 30 November 2026. While our formal programme takes a short break at the end of each term, the fun doesn't stop! Our engaging Holiday Clubs run every school holiday and are already included in your school fees, except for our special December edition, which is listed separately in the Fee Schedule below. Our full 2026 Year Planner will be published on our website.

### ***Notice Period***

As a reminder, two months' written notice is required before withdrawing a child from school. This email communication must be sent to your school's Principal and Accounts ([accounts@littleashford.co.za](mailto:accounts@littleashford.co.za)). If such notice is not provided, the parent shall be liable for a cancellation fee equivalent to two (2) months' tuition fees.

### ***Absenteeism and rebates***

No fee rebate will be granted if the child is absent for any part of any term owing to illness or otherwise.

### ***Late pick up of children***

School ends at 17:30. A late collection fee is levied for every 15 minutes late after 17:30. This fee is charged within the first minute of the 15-minute window and is NOT pro rata. As part of our village, our team also needs time to return home safely and connect with their families.

### ***Payment Options***

There are three payment options, detailed in our fee structure:

#### **Annually:**

- o If paid on or before 30 September 2025, a 9% discount will apply;
- o If paid on or before 30 November 2025, a 7% discount will apply; and
- o if paid on or before 31 December 2025, a 5.5 % discount will apply.

**Termly:** 3 times a year, on 1 January (due by 1 December of the previous year, includes annual stationery levy); 1 May (due by 1 April) and 1 September (due by 1 August). This option offers a discount if settled in full via lump sum using EFT (no cash/credit cards are accepted). The discount will be reversed if the full term fee is NOT settled by the above respective dates - this is not negotiable.

**Monthly:** fees are payable on the 1st of every month, over 11 months (from January to November) by way of EFT (set up a scheduled/recurring payment to Little Ashford with your bank) or use YOCO's secure payment link: <https://pay.yoco.com/littleashford>

### ***Annual Stationery Levy***

As part of giving your child the very best start, a once-off Stationery Levy is included in your first invoice upon enrolment. Each January thereafter, this annual contribution helps us continue providing thoughtfully selected resources, a world-class curriculum, and innovative learning platforms, ensuring our village remains a place where children flourish.

Children will ONLY be allowed to attend school in the new year/term if all outstanding fees are settled.



**Little Ashford**

Nurturing your child's potential



<b>Little Ashford Campus</b>						
	Per annum	Per annum (includes 9% Sept 25 rebate)	Per annum (includes 7% early discount)	Per annum (includes 5.5% discount)	Per term (includes 4% discount - lump sum: fee per month)	Monthly (11 months) from Jan 26 to Nov 26
Full Day Fees	R56,100	R51,051	R52,173	R53,015	R4,896	R5,100
Half Day Fees	R47,740	R43,443	R44,398	R45,114	R4,166	R4,340
Annual Stationery Levy	R2,500 This fee is payable every year with our January fees for as long as your child is enrolled with us. This levy is used to purchase stationery supplies and critical classroom instructional materials including, but not limited to, learning tools and supporting education software.					
Late Collection	R150 per 15 minutes late between 17.30 and 18.15. If abused, child suspension will be initiated.					
Holiday Clubs	Other than our December Holiday Club, all our other Holiday Clubs are included in your child's tuition fees. Our December Holiday Club ONLY: R750 per week, for enrolled children. Our rate for non-enrolled children is R950 per week.					
<b>Other Fees</b>						
Part-Time Attendance	We recognise that learning takes place in various ways. Little Ashford offers you the ability to tailor your child's learning experience by providing them with the option of part-time school attendance.					
	Invoiced Monthly	1 Day Per Week	2 Days Per Week	3 Days Per Week	4 Days Per Week	
Fees		R1,923	R2,994	R4,116	R5,034	
Application Fee	R500 (This fee is a once-off payment applicable only upon registering a new child).					
Meals & Snacks	Included in your child's school fees.					
Access Card	No access card is currently required at the school.					
Insufficient Notice Cancellation Fee	Equivalent to 2x monthly fee charged for your programme, as shared above (2 months notice is required to meet the requirements of our Conditions of Admission).					